



The Chartered Institute of Transport Administration of Nigeria

YEAR 2025 PROPOSED PROGRAM OF ACTIVITIES

SN	ACTIVITIES	OBJECTIVES	DATE	VENUE	MILESTONE	REMARKS
1.	NATIONAL EXECUTIVE COMMITTEE BY MONTHLY MEETING	To review the year 2025 action plan and Budget approval.	15 TH JANUARY 2025	HYBRID	CIOTA program initiatives/herald the year 2025.	
2.	INAUGURATION OF 3RD GOVERNING COUNCIL	To inaugurate the 3 rd Governing Council and meeting	27 TH JANUARY 2025	VIRTUAL	Good Governance by continual consultation	
3.	CIOTA-ITS TRAINING PROGRAMS	This will foster knowledge exchange on Strategic integrated Management of Transport, Logistics and supply chain.	28 TH JANUARY 2025	ABUJA	The Institute organizing the first Intelligent Transport System (ITS) conference, a gathering for professional from all modes of transport to exchange knowledge towards improving the efficiency, safety and sustainability of the transportation system	THEME; Introduction to Intelligent Transport Systems (ITS) and its role in transport development economy
4.	STAFF TRAINING PROGRAM	Bi-monthly Human capacity development for staff of the institute to improve performance and job effectiveness	30 TH JANUARY 2025	HYBRID	To further equip the staff and to boost all round performance	TOPIC; Office etiquette and Team work

5.	1ST QUARTER MCPDP	Mandatory Continual Professional Development Program is a compulsory training for members of the institute thereby aiming at advancing the study and training of transport professionals.	20TH FEBRUARY 2025	VIRTUAL	CIoTA's mandate in fostering critical knowledge in training, study and standardization in the transport profession	THEME; Integrated Multi-Modal Transport Systems: Enhancing Connectivity and Efficiency
6.	3RD CAMPUS SEMINAR WORKSHOP/LECTURE AND INDUCTION OF GRADUATE STUDENTS PROGRAM	Catch them young for Students in Transport Studies.	25th February 2025	NITT Zaria, Kaduna State	the institute organizing workshop for graduates and undergraduates.	Building a Career in Transportat ion; Prospects and Opportuniti es.
7.	4TH CAMPUS SEMINAR WORKSHOP/LECTURE AND INDUCTION OF GRADUATE STUDENTS PROGRAM	Catch them young for Students in Transport Studies.	26TH FEBRUARY 2025	Federal University of Transportatio n Daura.	Professionalizing Transport/Logistic s studies, at academic level	THEME; Emerging Trends in Multi-Modal Transportat ion: Connecting all modes.
8.	STAFF TRAINING	Bi- monthly Human Capacity Development for members of staff of the Institute for improve performance	11th MARCH 2025	HYBRID	To further equip the staff and to boost all round performance	TOPIC: Effective communica tion and conflict resolution in workplace

9.	NEC BI- MONTHLY MEETING (2.0)	To review the report from the Secretariat.	31 ST MARCH 2025	VIRTUAL	Progress reports on set goals (short & long term)	
10.	CIOTA NORTH CENTRAL ZONAL CONFERENCE	Increase Number of members and chapters for the continual visibility of the institute in the Federation	3 RD APRIL 2025	BENUE/NIGER/KOGI/KWARA/NASSARAWA/PLATEAU STATE	Covering the six State in North Central Zone.	THEME: Modernizing Transport Infrastructure: Challenges, Opportunities, and Innovations.
11.	CIOTA/NACETEM ANNUAL CONFERENCE FOR TRANSPORT AND LOGISTICS OFFICERS IN NIGERIAN TERTIARY INSTITUTIONS	To further strengthen CIoTA impact and input in the Transportation sector, while partnering with technology-based parastatals	24 TH APRIL 2025	ABUJA	For the Transport/Logistics officer in Nigeria Tertiary Institution	THEME: The essentiality of Transport Technology in the 21 ST Century.
12.	2ND QUARTER GOVERNING COUNCIL MEETING	To consider and approve report from NEC and plan for 7th Annual National Conference.	29 TH APRIL 2025	VIRTUAL	Progress reports on set goals (short & long term)	
13.	NEC 3RD BI-MONTHLY MEETING, 2025	To nominate members of conference planning committee	7 TH MAY 2025	VIRTUAL	Progress reports on set goals (short & long term)	
14.	STAFF TRAINING	Bi- monthly Human capacity development for staff of the institute.	8 TH MAY 2025	HYBRID	To further equip the staff and to boost all round performance	TOPIC: Conflict resolution in the work place
15.	CIOTA NORTH EAST ZONAL CONFERENCE	For membership drive, induction and expansion of CIOTA scopes towards this region.	14 TH -15 TH MAY 2025	GOMBE	CIoTA: broadening its scope and visibility in all	THEME: Integrated Multi-Modal Transport Systems:

					crannies of the North East region	Enhancing Connectivity and Efficiency
16.	CIOTA WORKSHOP FOR TRADE UNIONS IN TRANSPORT ACROSS ALL MODES	CIoTA partnering with the unions to foster a continuous training of transport personnel's from the unions towards advancing their knowledge in transport and logistics.	21ST MAY 2025	LAGOS	Restructuring of the unions for a standardization in the pursuit of the transport and logistics profession.	THEME: Advanced Public Transportation Systems: Integrating ITS for Efficiency
17.	INTENSIVE TRAINING PROGRAM AND EXAMINATION FOR PROSPECTIVE INDUCTEES	Induction and Capacity building enhancement for applicants for membership of CIoTA.	28TH-30TH MAY 2025	ABUJA/LAGO S/KANO/PH	All inductees are to be certified through examinations	
18.	SOUTH-SOUTH ZONAL CONFERENCE SERIES 2.0 /MID YEAR INDUCTION/ MCPD 2ND QUARTER	For membership drive, induction and expansion of CIoTA towards South South region.	11TH AND 12TH JUNE 2025	PORTHARCO UT	Covering the six state in South South -Zone.	THEME: Sustainable and Green Transportation Solutions: Road, Rail, Maritime, Air, and Pipeline
19.	JUNE DIET EXAMINATION	All stages of professional qualifying examinations; To assess our students/centre knowledge in compliance with our curriculum of studies.	23RD-27TH JUNE 2025	LAGOS/PH/A BJ	For the award of professional certificate, Diploma, Advance diploma and post graduate diploma	

20.	PUBLIC POLICY DIALOGUES FOR TRANSPORT PROFESSIONALS' SERIES 3.0	Bring to the front burner, Transportation Policy and advocacy	30TH JUNE 2025	VIRTUAL		THEME; Economic opportunity in CNG; Job creation, local industry development and economic growth
21.	ALGON TRANSPORT OFFICERS CONFERENCE	To bring together stakeholders in road transport sector and dialogue on challenges facing road transport in Nigeria	11th and 12th JUNE	PORT HARCOURT	All 774 local government in Nigeria are expected to participate.	THEME: Improving Road safety and traffic management in local communities; A collaborative approach.
22.	ANNUAL WORKSHOP FOR ACCREDITED TRAINING CENTERS SERIES 3.0	To dialogue on training policies, programs, and best practices	16TH JULY 2025	VIRTUAL		THEME; TRAIN THE TRAINER PROGRAM
23.	TRANSPORT MANAGERS CONFERENCE SERIES 2.0	Transportation Policy, Strategy and Management for all Heads of Transport Agencies (private and public) in Nigeria	23RD-24TH JULY 2025	ABUJA	This would bring transport managers and policy makers together under the CIOA umbrella as a professional transport body.	THEME: Smart cities and the impact on Transport systems; What Transport Managers need to know.

24.	NEC BI- MONTHLY MEETING	To discuss key Institute matters	25 TH JULY 2025	ABUJA	Progress reports on set goals (short & long term)	
25.	STAFF TRAINING	Bi- monthly Human capacity development for staff of the institute for improve work performance	31 ST JULY 2025	HYBRID	To further equip the staff and to boost all round performance	TOPIC; Leadership skills and emotional intelligence
26.	3RD QUARTER GOVERNING COUNCIL MEETING	Consider reports from the National Secretariat.	5 TH AUGUST 2025	HYBRID	To review the plan for 7 th NTC	
27.	5th WORKSHOP/ SEMINARS/INDUCTION OF STUDENTS	To bring on board CIOA next Generation	12 TH AUGUST 2025	PHYSICAL OWERRI	Inculcating the field of transport to students into the professional body	THEME; Digital Transformation in Transportation logistics. Harnessing the University Education
28.	SOUTH EAST ZONAL CONFERENCE SERIES 2.0	Increase the drive for corporate membership	19 TH AUGUST 2025	OWERRI	Covering the five state in Eastern region	Transportation as a bedrock in Nation Building; Importance of University Education in the Society.

29.	NORTH WEST ZONAL CONFERENCE	For membership drive, induction and expansion of CIOA towards North west region.	26 TH AUGUST	KANO/KADUNA	Covering the six North West States in the Zone.	Theme: Innovative strategies for efficient Transportation and logistics management.
30.	NEC BI- MONTHLY MEETING	To dialogue on training policies, programs, and best practices	3 RD SEPTEMBER 2025	VIRTUAL	Progress reports on set goals (short & long term)	
31.	4TH QUARTER GOVERNING COUNCIL MEETING	To consider and approve budget and program for the 7 th National Transport Conference	10 TH SEPTEMBER 2025	VIRTUAL		
32.	3RD QUARTER MANDATORY CONTINUOUS PROFESSIONAL DEVELOPMENT PROGRAM	Mandatory Continual Professional Development Program is a compulsory training for members of the institute thereby aiming at advancing the study and training of transport professionals.	17 TH SEPTEMBER 2025	VIRTUAL	MCPDP. Institute, impacting critical knowledge towards the advancement of transport. and logistics. Management.	Modernizing Transport Infrastructure: Challenges, Opportunities, and Innovations
33.	STAFF TRAINING	Bi-monthly Human capacity development for staff of the institute for improved performance	24 TH SEPTEMBER 2025	HYBRID	To further equip the staff and to boost all round performance	TOPIC: Customer service excellence
34.	ACTIVITIES OF PLANNING COMMITTEE FOR 7TH NATIONAL TRANSPORT CONFERENCE	Press conference and other activities towards the success of the conference	1 ST -30 TH OCT.	HYBRID	To advertise, source for funds, contact and mobilization etc.	

35.	7TH NATIONAL TRANSPORT CONFERENCE	In line with the policy of CIOTA to organize annual National Conference as approved at the AGM	11TH -13TH NOVEMBER 2025	LAGOS	A gathering of members, policy makers, academia's private and public in the transportation industry.	THEME: To be decided
36.	STAFF TRAINING	Bi-monthly Human capacity development for staff of the institute for improve performance	27TH NOV.	HYBRID	To further equip the staff and to boost all round performance	TOPIC: Appraisal and Review of Staff performance
37.	DECEMBER DIET EXAMINATION	Increase the No. of practitioners in the industry through examination to inductees	8TH -12TH DECEMBER 2025	LAGOS/PH/A BUJA	For the award of Professional Certificate, Diploma, Advance Diploma and post Graduate Diploma	
38.	CLOSING OF OFFICE FOR THE YEAR	Staff Annual Holiday for Christmas and New Year	19th DEC.	ABUJA/LAGOS		XMAS holidays for Staff

Signed:

Rasheed Aiyelabegan

Registrar/Secretary to Council