



The Chartered Institute of Transport Administration of Nigeria – [CIOTA]

NATIONAL ELECTION COMMITTEE 2024

(NATIONAL ELECTION)

1. Introduction

The Chartered Institute of Transport Administration of Nigeria (CIOTA), is the leading and premier professional body that statutorily provides regulatory mandates, trainings, professional upgrades and other allied services in Nigeria and globally.

The Institute was incorporated in Nigeria in September, 1986 as Institute of Transport Administration (IOTA) from the United Kingdom. The Institute was chartered by Act No. 27 of the Nigerian National Assembly on the 22nd of May, 2019 and gazetted by Act No. 27 of 2019.

Pursuant to the provisions of section 5 (2) (special notice being taken of section 5(2) (f) of the establishing Act, Articles 19 and 22 of the Constitution of CIoTA and Paragraph 2 sub-paragraph 3 of Schedule Three to the establishing Act and the Powers conferred on this Committee via its members' selection, approval and inauguration as published in the necessary platforms, notice is hereby given to the effect that the Institute's election into the various National Offices as underlisted shall take place in the month of October, 2024 to fill the positions of the current office holders that shall become vacant at the end of their current tenure in December, 2024.

Consequently, interested and eligible members are by this notice encouraged to obtain necessary information, inclusive of Nomination documents from the election committee as will be scheduled subsequently.

2. Eligibility Criteria and Conditions for Election Conduct:

A member shall be considered eligible to be nominated for any of the positions to contest during the Institute's election later in the year in strict accordance with Institute's Act It

is important that willing contestants get a copy of the Act to be abreast with the regulations and rules accordingly, please) in addition to the following:

- -Confirmation of current membership as will appear on members' updated register
- Prompt satisfaction of financial obligations
- Completion of a first 2-year tenure in the case of incumbent office holders
- Nomination of candidate by TWO (2) referees not below the rank of full membership
- Election MUST be concluded before AGM is held
- Nomination of candidates for election to be concluded 8 weeks before the voting/AGM
- Nomination to start on Saturday, the 12th August to Saturday, 28th of Sept., 2024 for prospective nominees to indicate their interest leading to obtaining of forms.
- Each nomination form shall relate to ONLY ONE candidate
- Each candidate shall be sponsored by TWO members who must be free from financial liability to the Institute

3. Positions for Nomination:

1. National President
2. National Deputy President
3. National Secretary
4. Assistant National Secretary
5. National Financial Secretary
6. National Treasurer
7. National Publicity Secretary
8. National Auditor
9. National Provost

4. Method and Venue of Voting:

Venue of voting shall be in accordance with the previous successful conducts while the usual virtual platform shall be adopted for voting in secret balloting method.

5. Preparation for Election and Timelines:

- (i) The National Secretary/National Secretariat will declare that the offices of the current holders shall become vacant as legally prescribed in the Act immediately after the notice of nomination is announced for such positions to be filled through the subsequent election.
- (ii) Nomination form to be made available for prospective Nominees to obtain, fill and return appropriately

Signed by:

Prof. S.G Odewumi
Committee Chair

Dr Ajao Adeyemi
Committee Secretary

NATIONAL ELECTION TIME-TABLE

NO	ACTION	DATE (2024)
1.	Announcement of Elective Schedule, Release of Forms.	August 15-31th
2.	Membership subscription payments	Aug.15 th -30 th
3.	Deadline for Submission of Application Form Application fee President N300k, Deputy N200k others N100k.	Aug. 31 st
4.	Release of the Names of successful Candidates for each position after screening	Sept 7 th
5.	Review of Complaints arising from the released list	Sept 7 th -14 th
6.	Release of Final Contestants' Names and Posts	Sept 15 th
7.	Campaign Period	Sept 16-30 th
8.	Publication of the list of eligible Voters	Sept 15 th
9.	ELECTION	Oct. 5 th , 9 am-3 pm
10.	Release of Results	Oct 5 th , 4 pm
11.	Election Result Petition and Review	Oct 5 th -9 th
12.	Final Declaration of Results	October 10 th



The Chartered Institute of Transport Administration of Nigeria – [CIOTA]

NATIONAL ELECTION COMMITTEE, 2024

NOMINATION FORM FOR ELECTION, 2004

Name of Nominee.....

Grade of Membership.....

Employer with address..... (if retired, state last employment)

Position..... (if retired, state last position held)

Permanent/Home Address.....

Position being sought

Phone No. /Email Address

Sponsorship:

1. Name of Sponsor.....

Grade of Membership.....

Address.....

Phone No./Email Address.....

Signature and Date.....

2. Name of Sponsor.....

Grade of Membership.....

Address.....

Phone No./Email Address.....

Signature and Date.....

Declaration by Nominee:

I hereby declare that having gone through the enabling Act of the Institute, every information supplied in this form by me is a true representation of my profile and can be verified by the Election Committee or the Institute itself.

Signature and Date.....

Return of filled form:The filled nomination form should be returned through the Committee WhatsApp Platform and ONE (1) filled hard copy or as may be later directed NOT later than 22/08/2024.

Kindly note, all payment should be made in favour of **Institute of Transport Administration of Nigeria, 4011483222, Fidelity Bank.**



The Chartered Institute of Transport Administration of Nigeria – [CIOTA]

NATIONAL ELECTION COMMITTEE 2024

STATE ELECTIONS

1. Introduction

The Chartered Institute of Transport Administration of Nigeria (CIoTA), is the leading and premier professional body that statutorily provides regulatory mandates, training, professional upgrades, and other allied services in Nigeria and globally.

The Institute was incorporated in Nigeria in September 1986 as the Institute of Transport Administration (IOTA) from the United Kingdom. The Institute was chartered by Act No. 27 of the Nigerian National Assembly on the 22nd of May, 2019 and gazetted by Act No. 27 of 2019.

Pursuant to the provisions of section 5 (2) (special notice being taken of section 5(2) (f) of the establishing Act, Articles 19 and 22 of the Constitution of CIoTA and Paragraph 2 sub-paragraph 3 of Schedule Three to the establishing Act and the Powers conferred on this Committee via its members' selection, approval and inauguration as published in the necessary platforms, notice is hereby given to the effect that the Institute's election into the various States' Offices as underlisted shall take place as outlined below to fill the positions of the maiden states' officers that will pilot the affairs of the institute for a renewable period of two (2) years from the date of their inauguration.

Consequently, interested and eligible members are by this notice encouraged to obtain necessary information, inclusive of Nomination documents from the election committee as will be scheduled subsequently.

2. Eligibility Criteria and Conditions for Election Conduct:

A member shall be considered eligible to be nominated for any of the positions to contest during the Institute's election later in the year in strict accordance with the Institute's Act

It is important that willing contestants get a copy of the Act to be abreast with the regulations and rules accordingly, please) in addition to the following:

- -Confirmation of current membership as will appear on members' updated register
- Prompt satisfaction of financial obligations
- Completion of a first 2-year tenure in the case of incumbent office holders
- Nomination of candidate by TWO (2) referees not below the rank of full membership
- Election MUST be concluded before AGM is held
- Nomination of candidates for election to be concluded 8 weeks before the voting/AGM
- Nomination to start on Thursday, the 15th August, 2024 for prospective nominees to indicate their interest leading to obtaining of forms.
- Each nomination form shall relate to ONLY ONE candidate
- Each candidate shall be sponsored by TWO members who must be free from financial liability to the Institute

3. Positions for Nomination:

1. State Chairman
2. State Assistant Chairman
3. State Secretary
4. Assistant State Secretary
5. State Financial Secretary
6. State Treasurer
7. State Publicity Secretary

The Application form for this maiden election shall be Chairman N50,000; Assistant Chairman N30,000 and others N20,000

N.B. In the case of paucity of membership in a state, current members shall hold the election into the numerically enabled posts starting from the State Chairman downward in accordance to availability of members. The post will be regarded as **Elected unopposed**. However, in states with adequate membership, full screening procedures shall apply.

4. Method and Venue of Voting:

Venue of voting shall be in accordance with the previous successful conducts while the usual virtual platform shall be adopted for voting in secret balloting method in all the states simultaneously.

5. Preparation for Election and Timelines:

- (i) The National Secretary/National Secretariat will declare that the offices of the current holders shall become vacant (**where applicable**) immediately after the notice of nomination is announced for such positions to be filled through the subsequent election.

- (ii) Nomination form to be made available for prospective Nominees to obtain, fill and return as scheduled.

STATES' ELECTION TIMETABLE

NO	ACTION	
1	Announcement of Elective Schedule, Release of Forms.	15th Aug.
2	Deadline for Payments Membership subscription payment	15 th -23 st Aug.
3	Deadline for Submission of Application Form	15 th -29th Aug
	Application fee President N300k, Deputy N200k others N100k.	
4	Release of the names of successful candidates for each position after screening	31 st Aug
5.	Review of complaints arising from the released list	31 st Aug-7 th Sep
6	Release of Final Contestants' Names and Posts	8 th Sept
7.	Campaign Period	9 th -23 rd Sept.
8.	Publication of the list of eligible voters	8 th Sept.
9.	ELECTION	28 th Sept.9am - 4pm
10.	Release of results	28 th Sept. 4pm
11	Election Result Petition and Review	Sept 28 th -2 nd Oct
12	Final Declaration	3 rd Oct.


Prof. S.G Odewumi
Committee Chair


Adeyemi
of Secretary

Dr Ajao Adeyemi
Committee Secretary



**The Chartered Institute of Transport Administration of
Nigeria – [CIOTA]**

NOMINATION FORM FOR ELECTION 2004

Name of Nominee.....

Grade of Membership.....

Employer with Address..... (if retired, state last
employment)

Position..... (if retired, state last position held)

Permanent/Home Address.....

.....

Position being sought.....

Phone No./Email Address.....

Sponsorship:

1. Name of Sponsor.....

Grade of Membership.....

Address.....

Phone No./Email Address.....

Signature and Date.....

2. Name of Sponsor.....

Grade of Membership.....

Address.....

Phone No./Email Address.....

Signature and Date.....

Declaration by Nominee:

I hereby declare that having gone through the enabling Act of the Institute, every information supplied in this form by me is a true representation of my profile and can be verified by the Election Committee or the Institute itself.

Signature and Date.....

Return of filled form:

The filled nomination form should be returned through the Committee WhatsApp Platform and ONE (1) filled hard copy or as may be later directed NOT later than **22/08/2024**.

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